

THE JOINT INTELLIGENCE STUDY PUBLISHING BOARD

Room 3037  
Munitions Building  
22 July 1943

PLANNING MEETING FOR JANIS ON  
E-BU, E-AL, AND E-YU

Present:

Commander Bailey--JISPB, Chairman (ONI)  
Major Kountz--JISPB (MIS)  
[REDACTED]--JISPB (OSS)  
Lt. Colonel Anderson (Surgeon General's Office)  
Captain Jarcho (Surgeon General's Office)  
Lt. Colonel Bakeless (MIS)  
Major Sweet (MIS)  
Major Russell (MIS)  
Mr. Mac Fadden (MIS)  
Dr. Starkey (MIS)  
Lt. Colonel Sturdevant (ONI)  
Lt. Colonel Cutts (ONI)  
Lt. Kent (ONI)

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[REDACTED] (OSS)  
[REDACTED] (OSS)  
[REDACTED] (OSS)

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DOCUMENT NO. 16  
NO CHANGE IN CLASS. ☐  
☒ DECLASSIFIED  
CLASS. CHANGED TO: TS S C  
NEXT REVIEW DATE: \_\_\_\_\_  
AUTH: HR 70-2  
DATE: 29 JUL 1980 REVIEWER: 016646

1. Attention was called to JANIS Memorandum #3 (renumbering of Chapters V and IX).

2. Attention was called to JANIS Memorandum #4 (list of participating personnel for JANIS of E-BU, E-AL, E-YU). Additions and corrections:

a) Responsible Agency column. Section III - Landing Places - and Section VIII, change Beach Erosion Board and Board on Rivers and Harbors to read Office of Chief of Engineers.

b) Person in Charge column. Chapters III, IV, etc.--  
Change - Lt. Col. Sturdevant to read Lt. Col. Sturdevant.  
Add - Chapter II - Lt. Col. Poole, 2C-731 Pentagon, War 5890 and Major Russell.  
Change - Chapter VI - Mr. Campbell to Mr. David Campbell.  
Change - Chapter IX - Capt. Varcho to Capt. Jarcho.  
Change - Chapter XI - Capt. Gos to read Capt. Jenkins, 2E-831 Pentagon, War 6002.  
Change - Cartogr. Sub-Com., MIS, - Mr. Mac Fadden to read Major Sweet, 2C-731 Pentagon, War 5890.

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3. Commander Bailey reported that the Board on Geographical Names has been contacted by [REDACTED]. The BGN is ready to render decisions on the proper spellings of place names and will supply alternative spellings. Lists of names used in JANIS chapters should be submitted to [REDACTED] as soon as possible; these need not be complete. BGN decisions and alternative spellings will be forwarded

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from JISPB to all persons in charge of chapters and the Cartographic Sub-committee. Attention is called to the fact that additional names may be checked through Mr. Atkinson, listed on the JANIS Memorandum #4.

4. Attention was called to the directive statement that a progress report is to be submitted to the JISPB each Monday on the state of work on all chapters. Forms for such will be distributed as soon as possible.

5. Attention was called to the change from calling the 13 portions of a JANIS sections to chapters. Outline guides are to be so marked.

6. It was agreed that the boundaries of the three countries under study will be the boundaries in use just prior to this war.

7. Commander Bailey indicated that each chapter submitted to the JISPB will be accompanied by a brief summary paragraph of that chapter. The summary paragraphs will be tied together by the JISPB, with the aid of MIS where necessary, for Chapter I of a JANIS. It was pointed out that the JISPB is now considering a revision of the chapter positions in the Outline Guide and an elaboration and revision of the detailed outline for Chapter I.

8. Commander Bailey indicated it is understood that in a JANIS of a country with an autonomous air force both the Army Air and the Navy Air chapters will be done by MIS. It was agreed that these chapters in any JANIS would include descriptions of permanent units of enemy air forces operating in an occupied area.

Commander Bailey pointed out that Chapters X, XI, XII, and XIII would be classified "Secret" when published. Files on these topics are to be kept up to date and publication of such data is to be undertaken only upon request to the JISPB.

25X1A9a [redacted] indicated some data to be included in other chapters is now classified "Secret". It was pointed out that such data should retain that classification through the character of the data and not the classification of the document in which it occurs. In any case, attempts should be made to lower the classification of data included in a JANIS where such is feasible.

9. JANIS Format. The JISPB has agreed on the following: 12 1/16 by 9 1/4 inch page size, 2 columns of text per page, offset-lithograph reproduction, water-proof stock, pages 4-hole punched, chapters bound separately, complete JANIS bound like ISIS, ring binder to be issued for field use of JANIS chapters and other standard size Army and Navy publications, 1-inch binding edge, one-fold maps inserted in text and larger maps in jacket, first nine chapters to be published but no appendices to be published (except that on Beaches) until JISPB requests.

10. Commander Bailey called for suggested changes in Outline Guide.

Lt. Colonel Anderson pointed out apparent duplication in paragraphs of Chapter IX. Lt. Colonel Cutts indicated that original plan called for brief and non-technical text in paragraph 93, detailed and technical text in appendix. The OSS and the Surgeon General's Office will work together to prevent any unnecessary duplication.

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Lt. Colonel Sturdevant questioned the reference in Chapter XII, paragraph 123. It was agreed that data on 123 a, b, and c would be presented. In addition, a cross reference to Chapter VIII will be made. Care will be taken to prevent unnecessary duplication.

25X1A9a [redacted] asked how closely the Outline Guide is to be followed. Flexibility of the Guide was emphasized; chapter and paragraph heads should be followed and interpretation should be liberal thereafter. Points listed under paragraphs should serve only as guide to type of information to be included, where such is available.

It was agreed in cases where paragraphs called for data not available or applicable to an area under study that paragraph numbers and headings would be entered and followed by "No information available", "Not applicable" or a similar statement.

It was pointed out that possible seaplane anchorages should be given, where possible, in Chapter XIII.

11. Commander Bailey requested information on dates when JISPB would receive final drafts of chapters. The following were reported:

Area	Chapter	Date
E-BU	II	Aug. 23
"	III & IV	Sept. 7
"	V, VI, VII, & IX	Aug. 20
"	VIII	Aug. 27
"	IX (Health)	Completed
"	X	Aug. 5
"	XI	Nearly completed
"	XII	July 27
"	XIII	Sept. 7
E-BU		
E-AL	II	Sept. 5
"	III, IV, VIII, & XIII	Sept. 21
"	V, VI, VII, & IX	Sept. 5
"	IX (Health)	Sept. 15-20
"	X	Nearly completed
"	XI	Nearly completed
"	XII	Aug. 3
E-AL		
E-YU	II	Oct. 5
"	III, IV, VIII, & XIII	Oct. 12
"	V, VI, VII, & IX	Oct. 5
"	IX (Health)	To be revised
"	X	Completed
"	XI	Nearly completed
"	XII	Aug. 17
E-YU		

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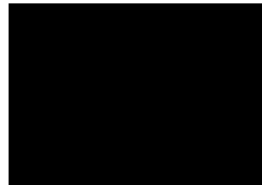
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12. Selection of maps. Lt. Colonel Cutts indicated that the Cartographic Sub-committee was working on standardization of JANIS maps and the selection of maps for the first three studies. The sub-committee will distribute a list of maps to be included in each JANIS as soon as selection is completed.

13. The meeting was adjourned for general discussion of maps available for the first three studies.

Respectfully submitted,



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